

New Staff Member

We would like to welcome Kylie to our Team, Kylie has been employed with us for 3 months as our receptionist. You may have already spoken to Kylie when you have rung the office if so this is who you have been speaking to.

Kylie is a valuable member of our team and we appreciate her commitment to providing a professional service to our tenants and the broader community



REACH LIMITED

NEWS LETTER AUGUST 2012



**PROVIDING THE COMMUNITY WITH
AFFORDABLE HOUSING OPTIONS**

REACH Directors update

REACH Limited currently has 9 directors, all directors positions are supported by volunteers, so with this in mind we would like to thank the current directors for their support and dedication.

Directors List.

Gerald Victor	Chairman
Sophie Paterson	Vice Chair
Ean Browning	Treasurer
Greg Holloway	Secretary
Beryl Holmes	Director
Julie Blair	Director
Graeme Brady	Director
Merv Fern	Director
Rod Green	Director

The directors of REACH have monthly meetings which are held at the REACH office and support the organisation through their governance management.

Rockhampton Women's Health Centre Fundraising Raffle

1st Prize \$200 Visa Gift Card—Can be used anywhere that accepts Visa, including Online
Thanks to McKlaren Retail Central Queensland

2nd Prize 'Pamper Hamper' valued at \$100—Includes a hamper and \$50 wish card
Thanks to the Rockhampton Women's Shelter and Staff of the Rockhampton Women's Health Centre

3rd Prize Dymo Labelling Machine and Book Pack Valued at \$50—Books are preselected by the retailer
Thanks to Sisley's Office Choice and Angus and Robertson Rockhampton

\$1 a ticket

OR

7 for \$5

All funds raised go towards helping the Rockhampton Women's Health Centre provide services to the community

(07) 4922 6585 www.womenshealthrockhampton.com

Drawn 28th of September, 2012 at the WHC 21st Celebration—tickets can be purchased for this event by contacting our office

Winners will be contacted via telephone on the 1st of October if not present at drawing



©Women's Health Information & Referral Service CQ Inc abn 63464913092 (trading as The Women's Health Centre Rockhampton) funded by Qld Health, Community Services Unit, Health Services Purchasing and Logistics Branch Domestic & Family Violence Court Assistance Service funded by Department of Communities



THE HOUSING CRISIS AND ELIGIBILITY REVIEWS

Throughout the state we are experiencing high levels of homelessness due to the lack of housing stock. As a result of these issues we are reviewing our portfolio to identify over or under occupancy levels.

We have identified some housing levels within our housing stock that are currently being either under or over utilised.

To address the eligibility of these tenants we will be offering appropriate accommodation as stock becomes available. If you are in either of these categories you will receive notification in writing when a property becomes available that you are eligible for and you will be required to respond by contacting the office.

All reviews of eligibility will be addressed on a case by case basis and stock availability.

You will be contacted over the next few weeks by your property manager if you are in either of the categories above. This contact will be to inform you that there may be an offer of appropriate housing in the future.

If you have any questions please don't hesitate to contact either myself or your property manager.

REACH Limited is committed to utilising all housing stock within its portfolio.

Traci Finch Regional Manager.

WELCOME TO THE TENANTS AT MT MORGAN

REACH Limited was approached by the Rockhampton Regional Council some months ago with a request to manage their units at Mt Morgan. So as a result of this we commenced management of the units in June, we would like to welcome the new tenants to REACH and thank them for helping make the process from council to REACH a smooth and successful transition.



Mould Fact Sheet

Mould grows in damp, dull and poorly ventilated spaces such as some kitchens, bathrooms and laundries. Dust and dirt in these areas also helps mould breed. Mould spores can be damaging to your health. At the beginning of your tenancy, REACH Limited will ensure that the property and inclusions are clean, in good repair and fit for you to live in. If you notice mould at your property when you move in, you should note it on your Entry Condition report and return the report to REACH Limited.

What can I do to reduce mould in my property?

Follow these hints to keep mould out of your property:

Open doors and windows to allow air to circulate, particularly in the bathroom during cool weather.

Keep bathroom walls as dry as possible – open the door to allow air to circulate through the room.

Clean your bathroom and property regularly. Wipe away moisture on windows and walls to keep them dry.

Allow sunlight into the property as much as possible, especially in the bathroom, laundry and kitchen.

Make sure clothes and shoes are dry before putting them away in a wardrobe or clothes storing area. Leave wardrobe doors open where possible.

Evaporation trays in air-conditioners, dehumidifiers and refrigerators should be cleaned frequently.

Do not run evaporative air-conditioning systems with water during times of high (over 65%) humidity. If the air is feeling humid, run the evaporative air-conditioning system without water. Always ensure windows are open when running an evaporative air-conditioning system.

Regularly clean carpets and rugs to prevent mould spores using a HEPA (High Efficiency Particulate Air) filter vacuum cleaner. Most new vacuum cleaners include HEPA filters.

If water leaks or spills occur indoors, it is important to clean and dry the area immediately or preferably within 24-48 hours to prevent mould from growing.

How do I remove mould in my property?

Remove mould by using a suitable mould remover i.e.:

a solution of three parts vinegar and two parts water; or

a solution of 70% methylated spirits and 30% water; or

a solution of tea tree oil and water; or

commercial products available from supermarkets

Ensure that you comply with the safety precautions provided by the manufacturer to protect your eyes and skin from the solution or mould remover.

Wipe clean the affected area using a microfibre cloth with the cleaning solution. Use a two-bucket system - one bucket with the solution and the other with clean water. Do not put the dirty cloth back in the solution - wash in the clean water bucket first. This avoids cross contamination.

After cleaning the mould-affected areas with the solution, wipe the surfaces with a damp cloth. Do not use the same cloth used with the solution.

Wipe all surfaces dry with a clean cloth.

It is important to use a different cloth with each process and dispose of them immediately, otherwise the mould spores will be spread and mould will reappear in a short time.

Do not attempt to dry brush the area using a broom or brush as this can increase the spread of mould.

What if my property has mould when I leave?

When you leave, you are expected to have maintained your property in the same condition as when you started your tenancy.

Should your property need cleaning to remove mould, these costs will be charged to your account when you vacate.